

Licensing Act 2003 Premises Licence



Regulatory Services
Licensing Unit
Hub 1, 3rd Floor
PO Box 64529
London, SE1P 5LX

Premises licence number

854693

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description	
The CLF Art Cafe Unit A1, A2, A3, AG1 & Basement A The Bussey Building Copeland Park 133 Copeland Road	
Ordnance survey map reference (if applicable): 176313534475	
Post town London	Post code SE15 3SN
Telephone number	

Where the licence is time limited the dates
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Licensable activities authorised by the licence
Plays - Indoors Films - Indoors Live Music - Indoors Recorded Music - Indoors Performance of Dance - Indoors Entertainment Similar to live/recorded music - Indoors Late Night Refreshment - Indoors Sale by retail of alcohol to be consumed on premises

The opening hours of the premises
For any non standard timings see Annex 2
Monday 09:00 - 23:00
Tuesday 09:00 - 23:00
Wednesday 09:00 - 23:00
Thursday 09:00 - 02:30
Friday 09:00 - 06:00
Saturday 09:00 - 06:00

Sunday	09:00 - 23:00
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Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Sale by retail of alcohol to be consumed on premises

The times the licence authorises the carrying out of licensable activities

For any non standard timings see Annex 2 of the full premises licence

Plays - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

Films - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

Live Music - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

Recorded Music - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

Performance of Dance - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00
Sunday	09:00 - 23:00

Entertainment Similar to live/recorded music - Indoors

Monday	09:00 - 23:00
Tuesday	09:00 - 23:00
Wednesday	09:00 - 23:00
Thursday	09:00 - 02:30
Friday	09:00 - 06:00
Saturday	09:00 - 06:00

Sunday 09:00 - 23:00

Late Night Refreshment - Indoors

Thursday 23:00 - 02:30

Friday 23:00 - 06:00

Saturday 23:00 - 06:00

Sale by retail of alcohol to be consumed on premises

Monday 09:00 - 23:00

Tuesday 09:00 - 23:00

Wednesday 09:00 - 23:00

Thursday 09:00 - 02:30

Friday 09:00 - 06:00

Saturday 09:00 - 06:00

Sunday 09:00 - 23:00

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Michael Smith

[Redacted]

Saija Kamarainen

[Redacted]

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Saija Kamarainen

[Redacted]

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Licence No.: [Redacted]

Authority: [Redacted]

Licence Issue date: 01/12/2016

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020 7525 5748
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Annex 1 - Mandatory conditions

100 No supply of alcohol may be made under the Premises Licence -

- a. At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
- b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.

101 Every supply of alcohol under the Premises Licence must be made, or authorised by, a person who holds a Personal Licence.

102 The admission of children to films given under this licence must be restricted in accordance with the recommendations of the British Board of Film Classification or of the licensing authority itself.

485 (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises -

(a) games or other activities which require or encourage, or are designed to require, encourage, individuals to -

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional poster or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner; and

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

487 The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

488 (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of

alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either

- (a) a holographic mark; or
- (b) an ultraviolet feature.

489 The responsible person shall ensure that -

(a) Where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -

- (i) Beer or cider: 1/2 pint;
- (ii) Gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) Still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available,

491 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purpose of the condition set out in paragraph (1):

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula $P = D + (D \times V)$, where-

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

- (i) the holder of the premises licence;
- (ii) the designated premises supervisor (if any) in respect of such a licence; or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (iv) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(v) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a

change to the rate of duty or value added tax;

(2) the permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 - Conditions consistent with the operating Schedule

4AA The premises shall operate an age check 'Challenge 25' policy whereby customers purchasing alcohol who look or appear to be under 25 years of age will be asked for an approved form of proof of age to verify their age. Approved forms shall include a driving licence, passport or a PASS approved proof of age card such as the Southwark Proof of Age (SPA) card.

4AB All staff involved in the sale of alcohol shall be trained in the age check 'Challenge 25' policy. A record of their training, including the dates that each member of staff is trained, shall be available for inspection at the premises on request by the Council's authorised officers or the Police.

4AC Age check or 'Challenge 25' signage shall be displayed at entrances to the premises, areas where alcohol is displayed for sale and at points of sale to inform customers that an age check 'Challenge 25' policy applies and proof of age may be required.

4AI A register of refused sales of alcohol shall be maintained in order to demonstrate effective operation of the policy. The register shall be available for inspection at the premises on request by Council authorised officers or the Police.

112 This licence allows for the premises to remain open for non standard timings as stated on the days below. During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

113 This licence allows for the premises to remain open for the sale or supply of alcohol for non standard timings as stated below on the following days: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

114 This licence allows for the premises to extend the following licensable activities for non standard timings as stated below on the following days: Plays, films, live music, recorded music, performance of dance, facilities for making music and facilities for dancing: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

115 This licence allows for the premises for the provision of late night refreshment for non standard timings stated below on the following days: During new years eve and August Bank Holiday weekends, the premises will be open no later than 06:00 (August BH) and 06:00 (New years eve).

156 All SIA Staff are required to record their details, including SIA Badge number, in a booking on/off register.

162 A security search of the premises is conducted prior to opening to the public and a record kept of who conducted the search.

288 That a CCTV system be installed at the premises and be maintained in good working order and be continually recording at all times the premises are in use under the licence. The CCTV System must be capable of capturing an image of every person who enters the premises.

289 That all CCTV footage shall be kept for a period of thirty one (31) days and shall, upon request, be made immediately available to Officers of the Police and the Council.

290 That SIA registered door supervisor, one of whom shall be a female, shall be employed at all times after 22.00hrs until the terminal hour. This requirement is restricted to days when the premises licence permits

operation past 23.00hrs i.e. Friday/Saturday/Sunday and any days for non standard timings. SIA door supervisors shall be provided with hand held metal detection units in order to ensure that searches are carried out in respect of all admissions to the premises, whether members of the public or performers and their assistants and mechanical counting devices to ensure that the maximum accommodation limit of the premises is not exceeded..

298 That signs shall be displayed in the entrance foyer to the premises that state 'Drugs Free Zone' and 'No Search No Entry, Management reserve the right to refuse entry'.

302 That all matters relating to drugs shall be in accordance with any current Metropolitan Police Service guidance in relation to drugs in nightclub / entertainment venues. A copy of any such guidance shall be kept at the premises and be made available / accessible to officers of the council or police immediately on request.

303 That the licensee shall require any regular and external promoters, or any other 3rd parties hiring the premises, to complete the 'Promotion Event Risk Assessment - Form 696' (or equivalent) provided by Southwark Police Licensing Unit and, once completed, the licensee shall ensure that a copy of the form is provided to the central police licensing unit as detailed on the form and also to Southwark Police Licensing Unit a minimum of fourteen days prior to the date of the event.

307 That the maximum number of persons that may be accommodated at the premises at any one time shall not exceed 1050 as follows:

Basement: 100

Ground floor: 50

First (1st) floor: 350

Second (2nd) floor: 300

Third (3rd) floor: 250

311 That suitable notices shall be displayed and announcements made requesting people to leave the premises in quiet and orderly manner so as not to disturb local residents.

313 Ground Floor Front (SW) Court Yard

- No amplified music or speech be permitted to be performed on or broadcast on to courtyard
- No artificial lighting other than that to facilitate the safe passage of patrons to, from and on the courtyard
- That the courtyard shall be closed to patrons by 02:00 on each day, but thereafter may be used as a smoking area. No drinks are to be permitted in the courtyard after 02:00

336 That a Personal Licence holder is on the premises and on duty at all times that intoxicating liquor is supplied.

340 That the Premises Licence holder and/or Designated Premises Supervisor join and support a local Pub Watch Scheme should there be one in existence for the area in which the premises is located.

341 Basement, Ground, First (1st), Second (2nd) and Third (3rd) floors of the premises:

a) That each of the above floors is equipped with adequate and sound insulated means of extract ventilation

and replacement air.

b) That permanent sound limiting devices (or other similar sound limiting equipment) shall be installed on each of the above floors and shall be in use at all times that amplified sound is provided on any of the above floors.

c) That the sound limiting devices (or other similar sound limiting equipment) are calibrated so that amplified sound at the premises does not give rise to public or statutory nuisance.

d) That any temporary or permanent amplification system(s) and any amplified instrument(s) used on any of the above floors shall be connected to the sound limiter device (or other similar sound limiting equipment) installed on that floor.

e) That no music be played in the theatre lounge / café in the south west corner of the premises.

f) That all north facing windows on the first (1st), second (2nd) and third (3rd) floors of the premises are maintained shut during performance of regulated entertainment.

343 The premises shall enforce a no re-admissions policy after 23:00hrs on weekends and during late night events.

344 A refusal book shall be introduced and details of all refusals recorded.

345 That fixed / fitted seating on the 3rd floor of the premises shall only be temporarily removed or reconfigured during the performance of plays, and not during any other licensable activity except for sales of alcohol and provision of late night refreshment that is ancillary to the performance of a play

346 The promotion, staging or exhibition of works that will cause offence or incite violence shall be avoided.

347 The display, staging or exhibition of sexually explicit material in any form shall be prohibited.

348 Access to the premises shall be restricted to persons under 18 (unless accompanied by an adult). All persons under the age of 18 shall be denied access after 22:00hrs.

349 That only plastic containers and toughened glass shall be used for the serving of beverages after 22:00 during the staging of late night events.

350 A drugs and weapons box shall be provided at the entrance to the premises.

351 That the opening times of the premises shall be displayed at the entrance to the premises.

352 No open containers of alcohol or any other drink shall be taken outside of the premises.

353 The premises shall only use the private courtyard and alleyway as a designated smokers area.

354 That a written dispersal policy shall be devised and be implemented at the premises at all times that the premises are in use in accordance with the Licensing Act 2003. The dispersal policy shall be available / accessible at the premises at all times the premises are in use, and shall be provided immediately to officers of the council or police on request. All staff shall be trained in regards to the dispersal policy. A record of such training shall be kept. The training record shall include the name of the trainer, the name of the trainee, the date of the training and the trainer and trainee's signatures. The training record shall be available / accessible at the premises at all times the premises are in use and shall be provided immediately to officers of the council or police on request.

355 Access shall be denied and no counterfeit products such as alcohol, tobacco, DVDs, CDs will be supplied or sold at the venue.

356 An incident log shall be kept at the premises detailing any problems relating to crime and disorder at the premises.

- 357** That the necessary fire signage shall be clearly displayed and kept in good condition.
- 358** That secondary emergency lighting units, independent from the mains supply shall be provided to THE FIRE EXIT ROUTES AND FIRE EXIT DOORS. The illumination provided by each unit shall be sufficient to enable members of the public to make their way out of the premises in safety at any one time.
- 359** Monthly health, safety and fire prevention meetings shall be hosted with tenants from relevant businesses located in CIP house.
- 360** Sound limiters shall be fitted and set to appropriate levels on all levels to ensure all music is kept to an acceptable and legal level.
- 361** The premises shall use the corridor which connects to the private courtyard for the queuing of customers arriving at the venue to avoid noise disturbance to the surrounding area. The corridor shall also be used to ensure the smooth dispersal of customers leaving the premises.
- 362** First aid kits shall be provided at the premises and all staff shall be trained in basic first aid.
- 363** A premises greeting / security station shall be set up at the private courtyard entrance so as avoiding queuing, admission, security issues.
- 364** All rubbish shall be stored on site at the rear of the venue in the Copeland Road Industrial Park car park. Post operation clean ups and bin collections shall only take place between 08:00hrs and 20:00hrs.
- 365** The front of the premises shall be kept clean and free of rubbish at all times.
- 366** The perimeter of the premises shall be regularly checked to ensure that the premises is not creating public nuisance.
- 367** That a minimum of 1 staff member shall be present per 50 children during the staging of children specific events.
- 368** Irresponsible drinks promotions shall be avoided at the premises.
- 369** There shall be the provision of fire precaution and alarms, training of staff to implement significant findings of risk assessment.
- 370** All child specific films or animation screenings shall be seating only.
- 371** That a policy shall be developed, implemented and continually evolved for keeping children safe from harm. All staff shall be trained to ensure that they are able to implement the policy.
- 372** An accessible complaints system shall be put into place to ensure children are able to report any forms of inappropriate or violent behaviour towards them. This shall include a system to report any issues or concerns relating to the welfare of children to the local police, education authority and/or social services.
- 374** That before the variation to the premises license can take effect, using a qualified sound engineer, the licensee shall set maximum volume and bass levels to ensure that any music, speech or song from licensed entertainment from any/all of the spaces where licensed entertainment is permitted is not audible in nearby residential premises or will cause a public nuisance in the vicinity of the premises.
- 376** That should there be any change to the equipment involved in the broadcast or limiting of sound from licensed entertainment in any of the spaces where licensed entertainment is permitted, the sound limiter/s shall be re-set, using a qualified sound engineer, to ensure that any music, speech or song from licensed entertainment is not audible in nearby residential premises or will cause a public nuisance in the vicinity of the premises.
- 377** That all speakers for the broadcast of sound shall be isolated from the structure of the premises by anti-

vibration mountings or mats.

378 That any additional amplification equipment imported on to the premises by third parties shall be connected to and use the sound limited circuit. No additional front-of-house amplification shall be imported onto the premises at any time.

379 That live music performers may bring backline amplification onto the premises subject to the following limitations Guitar amplifiers: no more than one speaker cabinet per performer, containing no more than two speakers of up to 12" diameter. Bass and keyboard amplifiers: no more than one speaker cabinet per performer, containing no more than one speaker of diameter 15", or, no more than two speakers of diameter 12", or, no more than 4 speakers of diameter up to 10".

380 That an adequate and suitable internal ventilation or air cooling system shall be installed in all of the spaces where licensed entertainment is permitted by this licence.

381 That patrons shall not be permitted to take drinks into the smoking area or anywhere outside the premises after 02:00hrs

382 That external waste handling, collections, deliveries (including performers equipment) and the cleaning of external areas shall only occur between the hours of 08:00hrs and 20:00hrs.

383 Suitable and sufficient health and safety risk assessments are carried out which include provisions for dealing with violence and aggression in the premises.

Annex 4 - Plans - Attached

Licence No. 854693
Plan No. N/A
Plan Date 01.11.2013